



RSE

Rivista di Storia dell'educazione



C.I.R.S.E.

Centro Italiano per la Ricerca Storico Educativa

Publishing Guidelines

« RIVISTA DI STORIA DELL'EDUCAZIONE »

(n.s. open access online)

www.rivistadistoriadelleducazione.it

The RSE, a magazine on the history of education, has simplified as far as possible the publishing guidelines for authors. The chosen citation style, *Chicago Style*, is one of the most common and consolidated styles (the complete handbook is available at: <http://www.chicagomanualofstyle.org/home.html>); in particular the combination *author / date* has been chosen and this simplified version can be found at: http://www.chicagomanualofstyle.org/tools_citationguide.html).

Please also refer to the final section of these rules for information that will be useful for authors when using the author / date citation style.

For any further information, please contact the editor: pietro.causarano@unifi.it

Introductory rules

File naming: author_RSE_no._year.doc (eg. Rossi_RSE_1_2017.doc); word processing: The text should be written with Word for MS or Mac or OpenOffice, using the latest version where possible

N.B .: please make the article anonymous at the time of its submission (delete the reference to the author from the text, leaving only the title)

Sequential numbering of pages (in the footnote): 1,2,3, etc.

Sequential numbering of the notes (in the footnote): 1,2,3, etc.

No formatting of text, except for justification: no indent for a new paragraph, no tabs, no hyphenation, no spacing between paragraphs, etc. (Apart from paragraph justification, which is the author's responsibility, all formatting will be handled by the editor at the time of editing)

Article title (English, Italian): in LOWER CASE, normal font, TIMES NEW ROMAN, 12; titles of any paragraphs within the document: in *italic*, Times New Roman, 12.

Abstract, keywords (English, Italian): in normal font; Times New Roman, 10.

General publishing standards

character font: *text*: Times New Roman, 12; *footnotes*: Times New Roman, 10; *long quotations in the text*: Times New Roman, 10 (for long quotations see the applicable section).

line spacing: 1

upper / lower case: Keep the use of upper case to a minimum; eg. Florence City Council (Comune di Firenze), Ministry of Education (Ministero della pubblica istruzione), Italian State (Stato italiano), Risorgimento, World War I (Prima guerra mondiale), Charity Congregation of Florence (Congregazione di carità di Firenze), the European Union (Unione europea), the Italian Republic (Repubblica italiana), the League of Nations (Lega delle nazioni), Resistance, Parliamentary Commission for agricultural inquiry (Commissione parlamentare d'inchiesta sull'agricoltura), etc... When referring to a collegiate body, entity or institute in the abstract, other than for the word State, use lower case: republic, municipality, province, charity organisation, ministry, local government, parliamentary committee, etc.; the same goes for individual officials such as minister, undersecretary, mayor, councilor, member of parliament, etc., even if they are qualified (eg. mayor of Florence, mayor La Pira, etc.). Always use lower case for cultural, political or religious movements i.e. mazziniano, social democracy, christianity, protestantism, communism, fascism, nazism, futurism, dadaism, etc.

accented capital: never use apostrophes instead of accents (e.g. E '), rather use the proper accent, e.g. È or É, etc. In foreign languages, always respect the original accent.

acronyms: should be written in full the first time (only capitalize the first word), then for subsequent references use the acronym (only capitalize the first letter); eg. Italian center for historical and educational research, subsequently referred to as Cirse; Italian republican party, subsequently referred to as Pri; Italian general confederation of labour, subsequently referred to as Cgil; etc. States with compound names are an exception and are always capitalized as an acronym: United States of America (thereafter USA), Soviet Union (thereafter USSR), Federal Republic of Germany (thereafter FRG), the United Kingdom (thereafter UK), etc...

centuries, decades, years: written out and indicated with a capital letter (eg. the Twentieth century, the Sixties, Sixty-eight, Seventy-seven, Forty-eight, etc.); single year or group of years: Arabic numerals: eg. in 1848, in 1870, etc.; or, in 1848-49, in 1943-45, in 1968-69, etc.

italics: use italics to a minimum; use italics for foreign words that are not in everyday use, for those that are use normal font (eg. savoir faire, etc.). ***bold should never be used***. Where a citation is already in italics, it should be left in italics.

citations in the text / notes: citations are normally in guillemets («...»); single or double quotation marks ("..." or '...') should be used only for sub-citations found within a main citation for which «...» has been used. For idiomatic phrases, idioms or neologisms, use double quotation marks "...".

long citations (of at least three rows or more): separate these with double spacing with respect to the previous and subsequent text; Times New Roman, 10. E.g.:

What use are the elegies that everyday we utter, lamenting and regretting the ignorance, poverty and moral degradation of our generation, when we delude ourselves with the blissful illusion of having provided for so many and for such serious needs, through the establishment of a few rooms of shelter, a few primary schools and poor technical or vocational education, while we leave other educational institutions unable to dispel ignorance and poverty? (Bartolommei 1869, 11-12)

Footnotes: Times New Roman, 10; automatic formatting and justified; sequential numbering; notes should only be placed in the footnote. It is possible, in the note, to make any bibliographical references to author / date, but only where consistent with the note. References to author / date are in fact usually included in the text of the article (see the end of these rules). ***References to archival sources or web pages should always be noted in the footnote, not in the text.*** For archival sources, use the same inventory/ cataloging method as the archive in question has used, while making sure to include the following information: archive (including location), editorial, archival series, envelope, file, cards; always indicate whether it is a shelf mark or

temporary cataloging.

Quotation style author / date (summary)

With regards to the Chicago quotation style, the *author / date* style has been chosen, i.e. the bibliographical reference is indicated in the body of the text simply by *author date, page* and the full details are found in the final bibliography, in the article end notes (in the examples you will find the two methods). Below we list the English abridged version of how to cite texts that have been used, both when inserting into the body of the text (or otherwise into a footnote, if suitable) and for the final bibliography.

Author-Date: Sample Citations

The following examples illustrate citations using the author-date system. Each example of a reference list entry is accompanied by an example of a corresponding parenthetical citation in the text. For more details and many more examples, see chapter 15 of *The Chicago Manual of Style*. For examples of the same citations using the notes and bibliography system, click on the Notes and Bibliography tab above.

Book

One author

Pollan, Michael. 2006. *The Omnivore's Dilemma: A Natural History of Four Meals*. New York: Penguin. [bibliography]

(Pollan 2006, 99–100) [text]

If the book is made up of several volumes: Pollan, Michael. 2006. *The Omnivore's Dilemma: A Natural History of Four Meals*. Vol. 2. New York: Penguin. [bibliography]

(Pollan 2006, Vol. 2, 99-100) [text]

Two or three authors

Ward, Geoffrey C., and Ken Burns. 2007. *The War: An Intimate History, 1941–1945*. New York: Knopf.

(Ward and Burns 2007, 52)

For four or more authors, list all of the authors in the reference list; in the text, list only the first author, followed by *et al.* (“and others”):

Aprile Luigi, Carmen Betti, Pietro De Marco, Giovanni Mari, e Alessandro Mariani. 2007. *Le scienze della formazione. Itinerari introduttivi*. Milano: Apogeo.

(Aprile et al. 2007)

Book Edition

Colombo Elisabetta, cur. 2010. *I sindaci del re, 1859-1889*. Bologna: il Mulino.

(Colombo 2010)

Soldani Simonetta, e Gabriele Turi, cur. 1993, *Fare gli italiani. Scuola e cultura nell'Italia contemporanea*. Vol. I. *La nascita dello Stato nazionale*. Bologna: il Mulino.

(Soldani e Turi 1993)

John D. Kelly, Beatrice Jauregui, Sean T. Mitchell, and Jeremy Walton, ed. 2010. *Anthropology and Global Counterinsurgency*. Chicago: University of Chicago Press

(Kelly et al. 2010)

Heilbron Johan, Remi Lenoir, et Gisèle Sapiro, dir. 2004. *Pour une histoire des sciences sociales*. Paris : Fayard.

(Heilbron, Lenoir et Sapiro 2004)

Editor, translator, or compiler instead of author

Lattimore, Richmond, trans. 1951. *The Iliad of Homer*. Chicago: University of Chicago Press.

(Lattimore 1951, 91–92)

Editor, translator, or compiler in addition to author

García Márquez, Gabriel. 1988. *Love in the Time of Cholera*. Translated by Edith Grossman. London: Cape.

(García Márquez 1988, 242–55)

Chapter or other part of a book

Kelly, John D. 2010. “Seeing Red: Mao Fetishism, Pax Americana, and the Moral Economy of War.” In *Anthropology and Global Counterinsurgency*, edited by John D. Kelly, Beatrice Jauregui, Sean T. Mitchell, and Jeremy Walton, 67–83. Chicago: University of Chicago Press.

(Kelly 2010, 67-83)

If the edited volume originally was published elsewhere (as in primary sources): Originally published in Evelyn S. Shuckburgh, trans., *The Letters of Cicero*, vol. 1 (London: George Bell & Sons, 1908).

Preface, foreword, introduction, or similar part of a book

Rieger, James. 1982. Introduction to *Frankenstein; or, The Modern Prometheus*, by Mary Wollstonecraft Shelley, XX–XXXVII. Chicago: University of Chicago Press.

(Rieger 1982, XX–XXXVII)

Book published electronically

If a book is available in more than one format, cite the version you consulted. For books consulted online, list a URL; include an access date. If no fixed page numbers are available, you can include a section title or a chapter or other number.

Austen, Jane. 2007. *Pride and Prejudice*. New York: Penguin Classics. Kindle edition.

Kurland, Philip B., and Ralph Lerner, eds. 1987. *The Founders' Constitution*. Chicago: University of Chicago Press. <http://press-pubs.uchicago.edu/founders/>. Accessed: February 28, 2015.

(Austen 2007)

(Kurland and Lerner, chap. 10, doc. 19)

Journal article

Article in a print journal

In the text, list the specific page numbers consulted, if any. In the reference list entry, list the page range for the whole article.

Weinstein, Joshua I. 2009. “The Market in Plato’s *Republic*.” *Classical Philology* 104:439–58.

(Weinstein 2009, 440)

Article in an online journal

Include a DOI (Digital Object Identifier) if the journal lists one. A DOI is a permanent ID that, when appended to <http://dx.doi.org/> in the address bar of an Internet browser, will lead to the source. If no DOI is available, list a URL. Include an access date.

Kossinets, Gueorgi, and Duncan J. Watts. 2009. "Origins of Homophily in an Evolving Social Network." *American Journal of Sociology* 115:405–50. Accessed February 28, 2010. doi:10.1086/599247.

(Kossinets and Watts 2009, 411)

Article in a newspaper or popular magazine

Newspaper and magazine articles may be cited in running text ("As Sheryl Stolberg and Robert Pear noted in a *New York Times* article on February 27, 2010, . . ."), and they are commonly omitted from a reference list. The following examples show the more formal versions of the citations. If you consulted the article online, include a URL; include an access date. If no author is identified, begin the citation with the article title.

Mendelsohn, Daniel. 2010. "But Enough about Me." *New Yorker*, January 25.

Stolberg, Sheryl Gay, and Robert Pear. 2010. "Wary Centrists Posing Challenge in Health Care Vote." *New York Times*, February 27. Accessed February 28, 2010. <http://www.nytimes.com/2010/02/28/us/politics/28health.html>.

(Mendelsohn 2010, 68)

(Stolberg and Pear 2010)

Book review

Kamp, David. 2006. "Deconstructing Dinner." Review of *The Omnivore's Dilemma: A Natural History of Four Meals*, by Michael Pollan. *New York Times*, April 23, Sunday Book Review. <http://www.nytimes.com/2006/04/23/books/review/23kamp.html>. Accessed: February 28, 2017.

(Kamp 2006)

Thesis or dissertation

Choi, Mihwa. 2008. "Contesting *Imaginaires* in Death Rituals during the Northern Song Dynasty." PhD diss., University of Chicago.

(Choi 2008)

Paper presented at a meeting or conference

Adelman, Rachel. 2009. "'Such Stuff as Dreams Are Made On': God's Footstool in the Aramaic Targumim and Midrashic Tradition." Paper presented at the annual meeting for the Society of Biblical Literature, New Orleans, Louisiana, November 21–24.

(Adelman 2009)

Website

A citation to website content can often be limited to a mention in the text ("As of July 19, 2008, the McDonald's Corporation listed on its website . . ."). If a more formal citation is desired, it may be styled as in the examples below. Because such content is subject to change, include an access date or, if available, a date that the site was last modified. In the absence of a date of publication, use the access date or last-modified date as the basis of the citation.

Google. 2009. "Google Privacy Policy." Accessed March 11. <http://www.google.com/intl/en/privacypolicy.html>.

McDonald's Corporation. 2008. "McDonald's Happy Meal Toy Safety Facts." Accessed July 19. <http://www.mcdonalds.com/corp/about/factsheets.html>.

(Google 2009)

(McDonald's 2008)

Blog entry or comment

Blog entries or comments may be cited in running text (“In a comment posted to *The Becker-Posner Blog* on February 23, 2010, . . .”), and they are commonly omitted from a reference list. If a reference list entry is needed, cite the blog post there but mention comments in the text only. (If an access date is required, add it before the URL; see examples elsewhere in this guide.)

Posner, Richard. 2010. “Double Exports in Five Years?” *The Becker-Posner Blog*, February 21. <http://uchicagolaw.typepad.com/beckerposner/2010/02/double-exports-in-five-years-posner.html> . Accessed March 11, 2010.

(Posner 2010)